

Notice of October 14-16, 2015 meeting of the Board of Architectural and Engineering Examiners.  
Posted to the Board of Architectural & Engineering Examiners' website on October 5, 2015.



**STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
BOARD OF ARCHITECTURAL AND ENGINEERING EXAMINERS  
500 JAMES ROBERTSON PARKWAY  
DAVY CROCKETT TOWER  
NASHVILLE, TENNESSEE 37243  
Telephone: 615-741-3221 Fax: 615-532-9410  
Program Website: <http://www.tn.gov/commerce/section/architects-engineers>**

**AGENDA**

**BOARD OF ARCHITECTURAL AND ENGINEERING EXAMINERS  
NOTICE OF BOARD MEETING**

The University of Tennessee at Chattanooga  
Engineering, Math & Computer Science Building, Room 426  
615 McCallie Avenue  
Chattanooga, Tennessee 37403

**Wednesday, October 14, 2015**

**1:00 P.M. INTERIOR DESIGN COMMITTEE MEETING**

CALL TO ORDER – Susan Ballard, Chair

NEW BUSINESS

- Potential Law, Rule, and Policy Changes

ADJOURNMENT

**1:30 P.M. LANDSCAPE ARCHITECT COMMITTEE MEETING**

CALL TO ORDER – Bill Lockwood, Chair

NEW BUSINESS

- Potential Law, Rule, and Policy Changes
- CLARB Annual Meeting Report

ADJOURNMENT

**The listed order of items and times on the agenda are subject to change, as the Board reserves the right to move to the next agenda items due to cancellations or deferrals.**

Board meetings will be conducted by permitting participation of the Board members by electronic or other means of communication if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. The Department of Commerce and Insurance is committed to principles of equal access.

If you need assistance with attending this meeting due to a disability please contact the Department's ADA Coordinator at (615) 741-0481.

**2:00 P.M.**

**ARCHITECT COMMITTEE MEETING**

CALL TO ORDER – Rick Thompson, Chair

NEW BUSINESS

- Applications and Audits for Review, Discussion and Signature
- Potential Law, Rule, and Policy Changes

ADJOURNMENT

**2:30 P.M.**

**ENGINEER COMMITTEE MEETING**

CALL TO ORDER – Hal Balthrop, Chair

NEW BUSINESS

- Applications and Audits for Review, Discussion and Signature
- Applicant Interview
- Potential Law, Rule, and Policy Changes
- NCEES Annual Meeting Report
- Update on 2016 NCEES Southern Zone Meeting
- Components of Progressive Engineering Experience
- New FE Application Process
- Discussion re: acceptance of applicants who passed the PE exam in another jurisdiction and apply for registration by exam rather than comity

UNFINISHED BUSINESS

- Licensing Agreements with Foreign Jurisdictions
- Decoupling of Experience and Examination Requirements for PE Registration
- General Education (Humanities/Social Sciences) Deficiencies
- Energy Service Companies and Engineering Registration Laws
- Inclusion of Statement on Reference Forms Releasing References from Libel and Slander Claims

ADJOURNMENT

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**Thursday, October 15, 2015**

**8:30 A.M.                    LAW AND RULES/POLICIES COMMITTEE MEETING**

CALL TO ORDER – Rick Thompson, Chair

NEW BUSINESS

- Potential Law, Rule, and Policy Changes

ADJOURNMENT

**9:30 A.M.                    GRANTS TO HIGHER EDUCATION COMMITTEE MEETING**

CALL TO ORDER – Susan Ballard, Chair

NEW BUSINESS

- Distribution of Grant Funds
- Review of Grant Guidelines
  - Research Awards for Undergraduate Students
  - Grant Proposal Deadline Change
  - Deletion of Subrecipient Monitoring Plan Requirement

ADJOURNMENT

**10:00 A.M.                FINANCE COMMITTEE MEETING**

CALL TO ORDER – Frank Wagster, Chair

NEW BUSINESS

- Review of Financial Data

ADJOURNMENT

**10:30 A.M.                PUBLICATIONS COMMITTEE MEETING**

CALL TO ORDER – Stephen King, Chair

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**NEW BUSINESS**

- Newsletter Articles

**UNFINISHED BUSINESS**

- Reference Manual Revisions

**ADJOURNMENT**

**11:00 A.M. LICENSURE OUTREACH COMMITTEE MEETING**

CALL TO ORDER – Bill Lockwood, Chair

**NEW BUSINESS**

- Outreach Activities
- Meetings with Deans/Program Directors

**ADJOURNMENT**

**11:30 A.M. CONTINUING EDUCATION COMMITTEE MEETING**

CALL TO ORDER – Frank Wagster, Chair

**NEW BUSINESS**

- Potential Rule and Policy Changes

**ADJOURNMENT**

**12:00 P.M. LUNCH**

**12:30 P.M. MEETING WITH INTERIOR DESIGN STUDENTS/FACULTY**  
(Hunter Hall, Room 408)

**1:30 P.M. BOARD MEMBER TRAINING**

- Board Member Orientation Manual
- Robert's Rules of Order
- Formal Hearing Briefing
- Proactive Enforcement Efforts/Outreach

**3:00 P.M. MEETING WITH ENGINEERING STUDENTS/FACULTY**  
(Engineering, Math & Computer Science Building, Room 407)

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**Friday, October 16, 2015**

**8:30 A.M.**

**BOARD MEETING**

CALL TO ORDER – Robert Campbell, Jr., Chair

- Roll Call
- Acknowledge Guests
- Announcements
- Review Agenda for Changes and/or Additions

OPEN FORUM

CONSENT AGENDA – John Cothron, Executive Director

- Minutes from August 2015 Board Meeting
- Staff Complaint Report

PROFESSIONAL SOCIETY REPORTS

LEGAL CASE REPORT – Ellery Richardson

DIRECTOR’S REPORT – John Cothron

- Complaint Data
- Licensing Data
- Financial Data

UNFINISHED BUSINESS – John Cothron

- Action Items
- Qualifications-Based Selection

NEW BUSINESS

- Authorization of Travel and Speakers
- 2016 Proposed Travel
- Application/Examination Deadline Dates

COMMITTEE REPORTS

- Interior Design Committee
- Landscape Architect Committee

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- Architect Committee
- Engineer Committee
- Law and Rules/Policies Committee
- Grants to Higher Education Committee
- Finance Committee
- Publications Committee
- Licensure Outreach Committee
- Continuing Education Committee

## GENERAL DISCUSSION OF FUTURE PLANS, ACTION ON ITEMS DISCUSSED

## ADJOURNMENT

Visitors may contact UTC Parking Services at 423-425-4051 for parking information. Meters are also located throughout the campus to provide short-term parking. A map of the campus is available at <http://www.utc.edu/auxiliary-services/maps.php>.

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